



PMIX Executive Committee

Date/time: Wednesday, January 26th at 12-1p ET (11a-12p CT, 10-11a MT, 9-10a PT)

Meeting Link: [Microsoft Teams](#) **Dial-in:** 850-739-6261 **Meeting ID:** 307546825#

Conference Call Attendance

| Region | Voting Members: | | | | Alternate Member: | |
|--------|------------------------|---|---------------------|---|------------------------|---|
| | Attendance: | | Attendance: | | Attendance: | |
| North | Chad Garner (OH) | Y | Haley Winans (MI) | Y | Kevin Borchert (NE) | Y |
| East | Stan Murzynski (PA) | Y | Jason Slavoski (DE) | Y | Scott Szalkiewicz (CT) | Y |
| South | Stephanie Mueller (MS) | Y | Jamie Turpin (AR) | Y | Jean Hall (KY) | Y |
| West | Tina Farales (CA) | Y | Darla Zarley (NV) | Y | Vacant | |

| Federal: | Name: | Attendance: |
|------------------------------|--------------|-------------|
| Bureau of Justice Assistance | Rebecca Rose | |
| Bureau of Justice Assistance | David Lewis | |
| | | |
| Executive Committee Support: | | |
| PDMP TTAC, IIR | Patrick Knue | |
| PDMP TTAC, IIR | Don Vogt | |
| Guests: | | |
| | | |
| | | |
| | | |

Conference Call Agenda/Minutes

➤ Roll Call

Quorum Established

➤ Approval of Minutes from 12-22-2021

Chad Garner (OH) makes a motion to approve the minutes

Kevin Borchert (NE) asks for modification to the minutes

Chad Garner (OH) removes motion

Kevin Borchert (NE) modification involved 1) the description in the Operations Subcommittee discussion with Carmen Smiley (ONC) and 2) adding Stephanie Mueller (MS) to the PMIX Executive Committee voting members list.

Kevin Borchert (NE) motions to approval as revised; Chad Garner (OH) seconds.

No discussion

Jason Slavoski (DE) and Haley Winans (MI) abstain

Motion passes

➤ Subcommittee Updates – Minutes Review

- Operations Subcommittee – Kevin Borchert (NE)

Kevin – almost completed goal number 1.

5 items approved

5 items that should not be a part of the system

Reaching out to Carmen Smiley (ONC) to get more information on what she requested.

Hopes to bring these to the Executive Committee following next meeting.

Just starting subcommittee goal 2

- Technical Architecture Subcommittee – Jean Hall (KY)

Jean – committee working on interoperability diagram to facilitate discuss about hub/hub interoperability.

Subgroup volunteered (including both hubs.) Confusion about what was being diagramed and Bamboo did not come

Group discussed second goal and decided to send the subcommittee membership a survey as a starting point.

Group discussed the confusion about RxCheck 3.0 rollout.

- Standards Compliance Subcommittee – Chad Garner (OH)

Chad- nothing to report

➤ Elections

- Executive Committee

- Chair

Jason Slavoski (DE) nominated Chad Garner (OH) as chair

Chad accepted

With Chad's nomination, Stan Murzynski (PA) took over handling the meeting

Kevin Borchert (NE) nominated Jean Hall (KY)

Jason makes motion to close nominations

Darla Zarley (NV) seconds

Motion passes unanimously

Roll call votes

Votes for Chad Garner – Chad Garner (OH), Haley Winans (MI), Jason Slavoski (DE), Stephanie Mueller (MS), Jamie Turpin (AR).

Votes for Jean Hall – Stan Murzynski (PA), Tina Farales (CA)

Chad Garner elected to Executive Committee Chair - 6 votes to 2

- Vice-Chair

Kevin Borchert (NE) nominated Jean Hall (KY)

Jamie Turpin (AR) motions to close

Jean Hall (KY) seconded

Nominations close

Jean Hall elected to Executive Committee Vice-Chair - unanimously

- Secretary

Jean Hall (KY) nominated Stan Murzynski (PA)

Darla Zarley (NV) motions to close

Jamie Turpin (AR) seconded

Nominations close

Stan Murzynski (PA) elected to Executive Committee Secretary – unanimously

- Operations Subcommittee Chair
Kevin Borchert (NE) selected
- Technical Subcommittee Chair
Jean Hall (KY) selected
- Standards Compliance Subcommittee Chair
Chad Garner (OH) selected

➤ Other Business

- Monthly meeting dates/times
Meetings updated to 2-3p ET on the fourth Wednesday of every month
- Subcommittee meeting attendance
There have been issues with achieving quorum at meetings. Recently, it has been better because of removing members who do not regularly attend. Jean suggested that users who do not attend regularly would move to a guest role. The member would still receive the meeting invites and allow to attend, but they would not be voting members. The committee members agreed that this is a good idea.
- Annual meeting planning
Patrick Knue (TTAC) discussed the annual meeting. This meeting will need to be virtual again, unless BJA allows it to happen. The meeting will be scheduled for the end of the fiscal year. Volunteers are needed to help draft an agenda for this meeting. The primary goal of this meeting is drafting goals for the committees.

➤ Next Meeting: Wednesday, February 23rd at 12-1p ET

Chad Garner (OH) stated that he has received a couple emails regarding the passing of schema. He has been able to answer most of the questions.

However, he was asked about the international zip code issue. Jean Hall (KY) mentioned that Project US@ will inform how to handle international zip codes and is a work item on the Technical Architecture Subcommittee. Kevin Borchert (NE) stated that Project US@ has submitted the technical specifications. Jean Hall (KY) will prioritize this item at the next Technical subcommittee meeting.

➤ **Action Items**

Jean Hall (KY) asked TTAC to add date sold to the next Technical subcommittee meeting agenda.

Meeting ends.